



## NON- RETIREMENT ACCOUNT REQUEST FOR TRANSFER

**IMPORTANT:** In compliance with the USA PATRIOT Act, Federal law requires all financial institutions (including mutual funds) to obtain, verify, and record information that identifies each person who opens an account. **WHAT THIS MEANS FOR YOU:** When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask for additional identifying documents. The information is required for all owners, co-owners, or anyone who will be signing or transacting on behalf of a legal entity that will own the account. We will return your application if any of this information is missing. If we are unable to verify this information, your account may be closed and you will be subject to all applicable costs. If you have any questions regarding this application or how to invest, please call Shareholder Services at 1-800-238-7701.

To transfer funds from another financial institution, complete a New Account Agreement (unless the proceeds will purchase shares in an existing account) and this Request for Transfer Form. We will establish your account and send a letter of instruction to the financial institution currently holding your account to complete the transfer.

### PART I: INVESTOR INFORMATION (\* Denotes Required Information)

Owner's Name* (First, M.I., Last)	Date of Birth*	Social Security Number*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address (Physical Address)*	Apartment #	City*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing Address (if different from above)	City	State*
<input type="text"/>	<input type="text"/>	<input type="text"/>
	Daytime Phone	Evening Phone
<input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien (Country) _____	<input type="text"/>	<input type="text"/>
<i>For mailing outside of U.S., provide:</i>		
Country of Residence	Province	Foreign Routing/Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

### PART II: INFORMATION ABOUT THE ACCOUNT YOU ARE TRANSFERRING

Firm Currently Holding Your Account	Name on Account
<input type="text"/>	<input type="text"/>
Street Address or Box Number (Include Suite Number)	Account Number
<input type="text"/>	<input type="text"/>
City	State                  Zip Code
<input type="text"/>	<input type="text"/> <input type="text"/>
Name of Contact	Contact's Phone Number
<input type="text"/>	<input type="text"/>

### PART III: TRANSFER INSTRUCTIONS

**Check One:**

- This is a new account; a completed New Account Agreement is attached. Allocate my assets as listed below.
- The proceeds of this transfer will purchase shares into my existing account as listed below.

**Transfer Allocation**

List the fund(s) into which proceeds will be transferred. Using whole percentages, the total must add up to 100%.

**A. FUND CHOICE**

Archer Balanced Fund

**D. TOTAL**

**B. PERCENTAGE**

%

%

**PART IV: TRANSFER INSTRUCTIONS TO THE FINANCIAL INSTITUTION CURRENTLY HOLDING YOUR ACCOUNT**

**Check One:**

- Transfer entire balance
- Transfer only \$ \_\_\_\_\_
- Transfer in kind
- Liquidate immediately
- Liquidate at Maturity Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

*NOTE: If you are transferring a Certificate of Deposit (CD), mail this form at least 14 days, but not more than 21 days before the maturity date.*

- Wire proceeds from transfer to the Archer Funds (Your Bank or Brokerage firm may charge you a fee to wire the proceeds)

**PART V: INVESTOR SIGNATURE**

To the Financial Institution currently holding my account:

I certify that I have established an account with the Archer Funds. I agree to contact my present Custodian/Trustee that I am transferring from to determine if specific documentation or a signature guarantee is required. I understand that I am responsible for determining my eligibility for all transfers. I agree to hold Unified Fund Services and the Archer Funds harmless against any and all situations arising from an ineligible transfer. I acknowledge that Unified Fund Services cannot provide legal advice and I agree to consult with my own tax professional for advice.

X   
Shareholder, Custodian, Trustee, or Authorized Officer      Date

X   
Shareholder, Custodian, Trustee, or Authorized Officer      Date

X   
Shareholder, Custodian, Trustee, or Authorized Officer      Date

X   
Shareholder, Custodian, Trustee, or Authorized Officer      Date

**PART VI: SIGNATURE GUARANTEE**

A signature guarantee is designed to protect the account from fraud.  
Obtain a signature guarantee from a:

- Bank or trust company
- Savings association
- Credit union
- Broker, dealer, or securities exchange member

**Note:** Notarization by a notary public is not a signature guarantee and is not an acceptable substitute.

SIGNATURE GUARANTEE

**MAILING INSTRUCTIONS**

Please send completed form to:

Regular Mail Delivery  
Archer Balanced Fund  
Mutual Shareholder Services  
8000 Town Centre Drive, Suite 400  
Broadview Heights, OH 44147

Overnight Delivery  
Archer Balanced Fund  
Mutual Shareholder Services  
8000 Town Centre Drive, Suite 400  
Broadview Heights, OH 44147